



Transnational Project Meeting

DigiGen: Transnational meeting

Professional career guidance for woman in management position in the field of Digital Competence

Project Number: 2021-1-DE02-KA220-VET-000025335

Dates:	12 th - 13 th September 2023
Time - 1st day:	9:00 - 16:00
Time – 2nd day:	9:00 - 13:00
Host organization:	Public Institution “eMundus”

12th September 2023 (9:00 - 16:00)

Welcome to participants (*eMundus*)

9:00 9:10 Review and adoption of the agenda (*all partners*)
Practical information (*eMundus*)

R2 Up-skilling programme

9:10 9:20 Overview of the work done so far (*HdbA*)

9:20 10:00 Presentation of Topic 0 - Introduction (*AUB*)

10:00 10:40 Presentation of Topic 1 - Female leaders with digital competencies (*SuperPeople Company & HdbA*)

10:40 11:20 Presentation of Topic 2 - Female leaders in a digital context (*CSMKIK*)

11:20 11:40 **Coffee Break**

R2 Up-skilling programme

11:40 12:20 Presentation of Topic 3 - Female career development and empowerment (*SuperPeople Company*)

12:20 13:20 **Lunch break**

R2 Up-skilling programme

13:20 14:00 Presentation of Topic 4 - Organisational development and support (*HdbA*)

14:00 14:40 Presentation of Topic 5 - Professional Counselling (*SUAS*)

14:40 15:00 Presentation of conclusions (*AUB*)

15:00 15:30 Overview on the trainers' and participants' manual: current status and next steps (*HdbA and SUAS*)

15:30 15:50 Final group discussion

15:50 16:00 Wrap-up the decisions taken (*HdbA*)

19:00 // **Social Dinner**



13th September 2023 (9:00 – 13:00)

9:00 9:30 Overview of the next steps for the Self-directed online course (*eMundus*)

9:30 10:00 Next activities, division of the work and deadlines (*HdbA*)

10:00 10:30 Dissemination strategy implementation: current status and next steps (*HdbA*)

10:00 10:30 Updates on the project's website (*eMundus*)

10:30 11:00 Q&A about financial and administrative reports (*HdbA*)

11:00 11:20 Coffee break

11:20 11:40 Final discussion

Meeting evaluation (*all partners*)

11:40 12:00 Distribution of certificates of attendance

End of the meeting

12:00 13:00 Lunch Break

13:00 14:00 Project Management Team meeting. *If needed personal consultation can be done with each partner.*
